



ABERDEEN, 9 June 2020. Minute of Meeting of the INTEGRATION JOINT BOARD.

Present:- Councillor Sarah Duncan, Chair; Luan Grugeon, Vice Chair; and Kim Cruttenden, Councillor Lesley Dunbar, Alan Gray, John Tomlinson, Mike Adams, Jim Currie, Dr Howard Gemmell, Dr Caroline Howarth, Jenny Gibb, Maggie Hepburn, Alison Murray, Shona McFarlane, Chris Littlejohn, Graeme Simpson, Sandra MacLeod, Alex Stephen and Councillor John Cooke (as substitute for Councillor Gill Al-Samarai).

Also in attendance:- Angela Scott (Chief Executive), Michael Wilkie and Adrian Kolodziej (External Auditors, KPMG), Derek Jamieson and Kundai Sinclair (ACC Governance)

Apologies:- Councillor Gill Al-Samarai and Councillor Philip Bell

The agenda and reports associated with this minute can be found [here](#).

Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

INTRODUCTION

1. The Chair welcomed all to the meeting and intimated this session would be recorded for public display afterwards.

DECLARATIONS OF INTEREST

2. There were no declarations.

DETERMINATION OF EXEMPT BUSINESS

3. The Chair advised that Article 15 would be considered with the press and public excluded and this was agreed.

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MINUTE OF BOARD MEETING OF 12 MAY 2020

4. The Board had before it the draft minute of its previous meeting.

The Board resolved :-

to approve the minute as a correct record.

BUSINESS PLANNER

5. The Board had before it the Business Planner.

The Chair advised on its importance to identify future business as the Board planned its exit from Covid-19 measures and resumed regular business.

The Board heard from the Chief Finance Officer that a degree of planning had been applied and suggested that a meeting may be suitable ahead of the planned 8 September 2020 meeting to both consider future reporting and present those reports already identified for presentation.

The Board resolved :-

- (i) to note the content of the Business Planner; and
- (ii) to direct the Chief Finance Officer and the Clerk to update the Business Planner in preparedness for return to regular business of the Board and its Committees.

RECOVERY: OPERATION HOME FIRST - HSCP20.007

6. The Board had before it a report from the Chief Officer, ACHSCP which provided an overview on the current progress towards recovery from the Covid-19 response stage along with the current priorities.

The report recommended:-

that the Board -

- a) note the approach and priorities around the current stage of response and recovery; and
- b) note that a further report will come to future Risk, Audit and Performance Committees and Integration Joint Board meetings providing progress on Operation Home First and information about our next stage priorities in our recovery progress.

The Board resolved :-

to approve the recommendations.

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ABERDEEN CITY PRIMARY CARE UPDATE - HSCP20.008

7. The Board had before it a report from the Chief Officer, ACHSCP which provided an update on the delivery of Primary Care and General Medical Services (GMS) during the current Covid-19 pandemic.

The report recommended:-

that the Board note the contents of the report.

The Board resolved :-

to approve the recommendation.

GRANT TO INDEPENDENT SECTOR ORGANISATION - HSCP20.002

8. The Board had before it a report from the Chief Officer, ACHSCP which advised of the commissioning intent for the independent sector organisation – Scottish Care - over the next three years.

The report recommended:-

that the Board –

- (a) approve the expenditure of up to £394,371 (over a total of three years) to provide grant funding to the independent sector organisation;
- (b) makes the direction as attached at appendix A and instructs the Chief Officer to issue a direction to ACC to procure the service provided by Scottish Care; and
- (c) notes the key focus of attention expected by the independent sector organisation during this time, and the opportunities that this offers to the AHSCP strategic aims, and transformational activity.

The Board resolved :-

to approve the recommendations.

SERVICE USER REPRESENTATIVE ON IJB - HSCP20.006

9. The Board had before it a report from the Chief Officer, ACHSCP which sought agreement to extend the term of office for the current Service User Representative.

The report recommended:-

that the Board approve the extension of the term of office of the current Service User Representative on the IJB until 31 March 2021.

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The Board heard of the time delay in beginning the selection process for a replacement representative. The Chair expressed appreciation to the Service and Carer representatives on the Board and acknowledged their commitment and importance to Board business.

The Board resolved :-

to approve the recommendations.

NATIONAL PRINCIPLES FOR SUSTAINABILITY PAYMENTS TO SOCIAL CARE PROVIDERS DURING COVID19 - HSCP20.004

10. The Board had before it a report from the Chief Officer, ACHSCP which provided information on the development of a consistent set of principles to ensure that the social care sector remains sustainable during the emergency response to COVID 19.

The report recommended:-

that the Board –

- (a) note the principles agreed nationally to support social care providers (as detailed in the report);
- (b) agree to support the social care providers and fund this additional financial support from the initial mobilisation payment;
- (c) agree to support payments above the available confirmed funding level of £1.018 million, providing the Chief Finance Officer is satisfied that additional funding will be recovered through the mobilisation plan; and
- (d) issue a Direction (as detailed in the Appendix to this report) to Aberdeen City Council to make the payments to the social care suppliers on the basis of the nationally agreed principles.

The Board resolved :-

to approve the recommendations.

EXTERNAL AUDIT FINAL REPORT 2019/2020 - HSCP20.010

11. The Board had before it a report from the External Auditor (KPMG) which presented the Annual Audit Report to the Members of Aberdeen Integration Joint Board and the Controller of Audit for the year ended 31 March 2020.

The report recommended:-

that the Board note the contents of the report.

The Board resolved :-

to approve the recommendation.

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AUDITED FINAL ACCOUNTS 2019/20 - HSCP20.009

12. The Board had before it a report from the Chief Finance Officer, ACHSCP which presented Audited Final Accounts for 2019/20.

The report recommended:-

that the Board –

- (a) consider and agree the Integration Joint Board's Audited Accounts for 2019/20, as attached at appendix A;
- (b) instruct Officers to submit the approved audited accounts to NHS Grampian and Aberdeen City Council; and
- (c) instruct the Chief Finance Officer to sign the representation letter, as attached at appendix B.

The Board resolved :-

to approve the recommendations.

MOBILISATION REPORT - HSCP20.011

13. The Board had before it a report from the Chief Finance Officer, ACHSCP which presented an update on the impact of COVID-19 on the IJB Medium Term Financial Framework and budget.

The report recommended:-

that the Board –

- (a) notes the report and the estimated cost scenarios contained in Paragraph 3.10 and the potential impact on the IJB budget if additional funding is not provided to cover these estimated additional costs;
- (b) notes the additional financial risk to the IJB budget and instructs the Chief Finance Officer to notify Aberdeen City Council and NHS Grampian of the increased risk in relation to their financial exposure to funding a shortfall in the IJB budget, subject to confirmation of funding not being received from the Scottish Government by 17 June 2020; and
- (c) instructs the Chief Officer and Chief Finance Officer, if required, to develop options to close any financial shortfall as per the Integration Scheme and report these to an IJB meeting to be held by the end of the second week in August, once the quarter one financial position is finalised and there is more certainty on Scottish Government funding levels.

The Board resolved :-

to approve the recommendations.

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2020/21 SUPPLEMENTARY PROCUREMENT WORK PLAN - HSCP20.001

14. The Board had before it a report from the Strategic Procurement Manager, ACC which presented a supplementary 2020/21 procurement work plan for expenditure on social care services, together with associated procurement business case, for approval.

The report recommended:-

that the Board –

- (a) approves the expenditure for social care services as set out in the supplementary work plan at Appendix A;
- (b) approves the award of contracts as set out in the procurement business case at Appendix B;
- (c) makes the Direction, as attached at Appendix C;
- (d) instructs the Chief Officer to issue the Direction to Aberdeen City Council (ACC); and
- (e) agrees to accept a further report once the review of training and skills development services has been carried out; the target date for this being June 2021.

The Board resolved :-

to approve the recommendations.

IJB MEETING - TUESDAY 8 SEPTEMBER 2020 AT 10.00AM

15. The Board considered the date of its next meeting.

The Board resolved :-

to note the next planned meeting date of 8 September 2020, notwithstanding the decision within Article 13 which would see an additional meeting date before then.

- **COUNCILLOR SARAH DUNCAN, Chairperson**

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